

Subject: Creating the Sub-Account
From: Lorena Parker <lparker@sanpedrobid.com>
Date: 06/02/2016 03:52 PM
To: Ben Schirmer <ben@hcbf.org>

Ben,

I spoke to the bank and asked them how to create the sub-user.

Go to Commercial Services. In the pull-down menu, click create sub-user.

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